

Minutes
IOWA EMERGENCY RESPONSE COMMISSION
May 26, 2011 at 9:00 a.m.
Wallace Building, 3rd Floor Conference Room

Attendance:

Members Present:

- Julie Bell
- #Dean House
- #Kathy Lee
- #Anne Jackson
- Ted Stopulous
- #Ray Reynolds
- #Mahala Cox
- Meghan Gavin

Absent:

- Bob Dougherty
- Kevin Klomhaus
- Melanie Rasmusson
- Rex Mundt
- #Terry Butler

Staff:

- Paul Sadler - HSEMD
- Lisa Sexton – HSEMD
- Elonda Bacon– DNR

EPA

- Not present

Public Present

Bob Goldhammer

On the Conference Phone:

- Janet Riley – HSEMD
- Tricia Boggs – HSEMD
- #Susan Green-left mtg. at 9:15
- Jim Clark
- Peg Stickrod - Region V

Meeting was called to order at 9:00 by Chairperson Julie Bell. New members were introduced.

• **Approval of Agenda**

- Motion to approve the agenda by Dean House, second by Anne Jackson. Motion carried unanimously.

• **Approval of Minutes - March 17, 2011**

- Moved by Dean House to approve the minutes of March 17 2011, second by Kathy Lee. Motion carried unanimously.

A question was asked about the meaning of “spread upon the minutes” that is referenced in the minutes. Paul Sadler explained that when a document is noted as “spread upon the minutes” it means that those documents were provided to the Secretary, were filed and preserved as a part of the record, but are not necessarily issued with the minutes. In this case, such documents are a part of the public record.

• **Correspondence, Speeches, Conference Reports -**

- TransCaer tour is on-going.
- LEPC Conference, July 28-30, La Vista NE. Region 7 EPA sponsors the LEPC Conference every two years. The Secretary has sent information repeatedly to the IERC and LEPCs and is posted on the HSEMD website, Twitter, Face Book, etc. Kathy Lee, Julie Bell and Paul Sadler are planning to attend. Financial Assistance is available for active LEPC members. Several Iowa LEPCs have been nominated for awards.

- **Committee Updates: Membership/Reports**
 - Executive Committee – no report
 - LEPC Support/Education Committee – Kathy Lee. She and Julie Bell have met with IDALS to work with them to include about \$2000 for materials for the LEPC workshop in the CEPP Grant. IDALS uses the grant to work with ammonia facilities and this grant is a good fit.
 - Fee Legislation Study Committee – Tabled until 2012
 - Rules Committee Chapter 605 – She said she and John Benson are working closely together on the rule making process

- **Old Business:**
 - A question was asked about the discussion from the March meeting about the Keokuk County request to leave the Southern Iowa Regional Emergency Planning District. Paul Sadler said that he had not received anything from Keokuk County nor heard from them since the March 17th meeting.

- **New Business:**
 - Review and approve the HMEP application – Lisa Sexton explained the grant application process, who applies for the grant and how the grant money is required to be used. The grant application process is different this year and has much more oversight than ever before. This year the Inspector General is auditing DOT and they in turn are desk auditing us. One county (Shelby) has pulled out of the grant and others had to be persuaded to stay in because of the constraints of the program.
 - Moved by Dean House to approve the grant application and second by Anne Jackson. Motion carried unanimously.
 - LEPC Workshops – Julie Bell said we have not moved forward on planning workshops but have worked with IDALS on grant money. She said we may rely on industry and people in the area of the workshop to help out. We have an open invitation in the Sioux City area, but we want to concentrate in SW Iowa. We have had workshops in 2009 and 2010. They are full, one day-long workshops packed with information and a variety of speakers and handouts. Next time IDALS will be included in the workshop.
 - Set IERC meeting schedule – Two meetings per year are required. After much discussion it was decided that the next three meeting dates would be: October 27, 2011; March 15, 2012; May 24, 2012.

- **Agency Reports**
 - **Homeland Security and Emergency Management Division**
 - **Section 301 – LEPC membership – Appointments & Resignations**
List of nominations and resignations are spread upon the minutes.
 - Moved by Dean House to appoint the nominations and accept the resignations. Second by Anne Jackson. Motion carried unanimously.
 - **LEPC Membership Report – Paul Sadler.** A map of inactive LPECs is spread upon the minutes. There are 23 county LEPCs that are considered inactive.

- Section 303 – Plan Submissions – Paul Sadler. He reported that Iowa has 100 percent compliance. There are hazardous materials emergency plans in all 99 counties.
- Section 305 – Grants, Training Funds and Courses – Lisa Sexton – In FY 2010, over 3800 first responders were trained in operations and Ops Refresher using HMEP funds. This FY 2011, to date 1241 have been trained of those 1171 are volunteers and 70 paid responders. Ops Refresher courses accounts for 1016 and the remaining are Hazmat Operations Courses.
- **Dept of Natural Resources**
 - **Section 302 & 312 – Tier II Reporting & facility Submissions** – Kathy Lee provided the Hazmat team coverage map and Hazmat Statistics map and Spill Statistics map. These maps are spread upon the minutes. The updated hazmat statistics map shows counties that have a cost recovery ordinance. The Secretary will send the maps out to the IERC members electronically. Kathy said they had an excellent Tier II submission period and everything was done by April 15th. She sent some reminders and made some phone calls and had some people sign up voluntarily.
 - **Section 304 & Section 313 - Emergency Notifications & Form R** – Kathy Lee reported 255 spills, year to date for this calendar year; a year ago there were 246 spills, which are down from a year ago due to a wet April.
 - Kathy Lee reported most Form R reports are now filed electronically, and are in the EPA system.
 - Elonda will talk about HERE at the LEPC Conference in July.
- **EPA Reports – no report**
- **Public Comment** – Bob Goldhammer commend the IERC for scheduling three meetings a year. He said he was glad to see Ted Stopulos present to represent Governor’s Office. Bob commented that some HMEP planning money is set aside for financial assistance to send LEPC members to the LEPC Conference. He complemented DNR for generating the maps and for showing those that have a cost recovery ordinance.
- **Adjourn** – 10: 25 a.m.

Minutes submitted by Paul Sadler

Chairperson

Date