

**MINUTES**  
**IOWA EMERGENCY RESPONSE COMMISSION**  
**March 18, 2010 at 9:00 a.m.**  
**Wallace Building, 3<sup>rd</sup> Floor Conference Room**

**Members Present:**

Julie Bell  
Jim Clark  
#Dean House  
#Anne Jackson  
#Kathy Lee  
#David Miller  
Melanie Rasmusson

**Absent:**

Terry Butler  
Mahala Cox  
Kevin Klomnhaus  
Sherry Sievers  
Matt Unger  
Fire Service Council – Vacant  
#Dept of Public Safety – Vacant  
Dept of Justice – Vacant

**Staff:**

Elonda Bacon - DNR  
Tricia Boggs - HSEMD  
Jack Briggs - HSEMD  
Paul Sadler - HSEMD  
Lisa Sexton – HSEMD

**EPA**

Pat Reitz – EPA R7  
Herb Zirschky - EPA R7

**Guests**

Bob Dougherty– new IERC Appointment  
Bob Goldhammer

**On the Conference Phone:**

Peg Stickrod – Region 5

- **Attendance and Introductions:**

Julie Bell introduced Bob Dougherty, who officially starts May 1<sup>st</sup> and will replace Sherry Sievers when her term expires. He told us that he is the operations safety Manager for Lance, Inc., located in Burlington. He said they package crackers and cookies, and, perhaps we have seen the products in vending machines (many around the table indicated they were familiar with the products). Lance Inc. has 8 plants in the US and has bought Archway Cookies. He said there were about 700 employees in Burlington and about 6000 total in the Lance Company.

Melanie Rasmusson was also welcomed to her first meeting. She is the Chief of Department of Public Health, Bureau of Radiological Health. Melanie was appointed in May 2009, to replace Mary Jones.

- **Approval of Agenda - none**

- **Approval of Minutes**

- September 22, 2009 – Dean House moved to approve the minutes, second by Dave Miller. Motion carried.

- **Correspondence, Speeches, Conference Reports -**

Jim Clark went to the Orlando On-Scene Coordinators Conference Feb 1-4, 2010 and presented a mercury class. He sat in on other courses at the conference like CIRCLA.

Kathy Lee – said more volunteers are needed for the Hazmat Symposium this year. Looking at changes to the Symposium. March/April meeting to. Want to bring in a nationally known speaker. The 2009 Symposium was October 21 22<sup>nd</sup> and had good attendance and was good financially. Banquet was not so well attended.

- **Committee Updates: Membership/Reports**

- Executive Committee – no meetings
- LEPC Support/ Education Committee – workshops will be April 13 in Creston South West Community College and April 15 in Ottumwa Indian Hills Community College. Speakers are confirmed. Registration with each college. Have a room at each college. Agenda is similar to last year. Will provide notebooks again. Kathy Lee will send a template letter to Lisa. Change cover design colors and dates. Jim Clark brought binders to use for the workshops. 120 binders are need and goodies are building up fast. Got bags from Ag and DNR. Invitations are out.
- Fee Legislation Study Committee – Tabled until 2012
- Rules Committee Chapter 605 – Kathy Lee – start after LEPC workshops. Need to look at “tape” recording.
- Temporary ESF-10 Maps Committee – Paul Sadler/Gary Brown. Maps are not an EPCRA requirement and there are other ways to depict the information required by EPCRA. A change in HSEMD planning guidance was made.

- **Old Business:**  
none

- **New Business:**

- HERE Update – Kathy Lee – Version 2.0 will be available April 1<sup>st</sup>. Difficulty with necessity to download HERE 2.0 and then reload the data. It will offer new ways to search for data. Data is kept for 5 years.
- Training and HMEP discussion – Lisa Sexton said there will be changes this year. Deadline is moved up to June 1<sup>st</sup>. Guidance will require a more definite work plan in the future. Guidance went out to LPECs two weeks ago and are due back April 21.

2011 LECP Conference in Omaha. The Conference will need a stronger hazmat training built in it to make sure the HMEP money will be eligible. The training that is offered the day before the conference starts is eligible, but it would be helpful if tracks had more hazmat. All funding requests were paid for. TransCaer is also this year and is using some of the money – no rough numbers so far. Discussion about increasing the amount set aside to send LEPC members to Omaha in 2011. Recommend that we stay with \$10,000.

- Motion to leave it at \$10,000 by Dean House. Second by Anne Jackson. Motion carried.

- **Agency Reports**
  - **Homeland Security and Emergency Management Division**
    - Section 301 – LEPC membership – Appointments and Resignations
      - LEPC Membership Report spread on the minutes – Paul Sadler
        - Motion by David Miller to accept, second by Kathy Lee. Motion carried.
    - Section 303 – Plan Submissions – Paul Sadler – 100 percent compliance
    - Section 305 – Training Funds and Courses – Lisa Sexton – Lisa provided a handout that is spread on the minutes.
  - **Dept. of Natural Resources**
    - Section 302 & 312 – Tier II Reporting & Facility Submissions – Elonda Bacon – 2009 - 16 outstanding - 4003 have completed a Tier II report. She has been checking and had 50 notice of violation. Industry that needs to file the reports say this is much easier to do and is on board; it is moving the direction it should – Julie Bell. Elonda is full time dedicated to Tier II. The information actually goes to the first responders now. DNR does not send it to the Fire Departments.
    - Section 304 & Section 313 - Emergency Notifications & Form R Reporting – Elonda – Now accepting TRI through EPA Website – has automatically met Iowa's requirement. If they file hard copy to EPA they still need to send to Iowa. In 2008, 295 hard copies were submitted through the State. 470 total.
    - 762 spills last year. Previously year was 910 spills. The database information is live on the website. Coordinators will be able to go in and search for the data they need. Spillers can upload their own data. And it will be available to the public. May Conference in Okoboji Kathy will be on the agenda to talk about it.
- **EPA Reports**

Pat – provided handouts and are spread on the minutes. TRI update is out. Electronic reports and will be mandatory. Workshops for people not familiar with TRI and other is a refresher. Four workshops are scheduled in Cedar Rapids. RMP – have a contract at the reporting center – and a new address.
- **Public Comment**

Bob Goldhammer gave kudos to Federal and State on getting compliance on reports.

Kathy Lee noted that a long time friend and colleague, Steve Noland passed away March 11, 2010. He was the Polk County Assistant Disaster Coordinator since 2005.

Dean House asked about reappointments. The terms expire April 30 and we expect the Governor's office will act on them at the last minute. Sadler noted that there are three vacancies on the Commission currently – Fire Service and

Emergency Response Council, Fire Marshall's Office, Attorney General's Office. He has been trying to work with the Governor's Office to get these positions filled but there is a problem with the gender and political balance.

Dave Miller said he was pleased to announce that one of the investments for the 2010 Homeland Security Grant cycle that the FRAC has been working on has been approved for the WMD response Teams for a total of \$396,929.00. The announcement will go out today.

**Next meeting will be September 23<sup>rd</sup>, 2010**

- **Adjourn** – Motion by David Miller, second by Kathy Lee.