



**Iowa 911 Communications Council Meeting  
Thursday, Oct. 11, 2018  
West Des Moines City Council Chambers  
West Des Moines, Iowa**

**Call to Order**

The meeting was called to order by Chairman Rob Rotter at 9 a.m. and a quorum was determined from the roll call.

**Roll Call**

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) <b>Secretary</b>	Sally Hall	Excused
alternate	Cara Sorrells	Present
Iowa Chapter of the National Emergency Number Association (NENA)	Tracey Bearden	Present
alternate	Kirk Hundertmark	
Iowa Geographic Information Council	Lawrence Hartpence	Present
alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	Sandy Morris	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Excused
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)	Jeff Anderson	Present
alternate	Mindy Benson	
Iowa Department of Public Safety (IDPS)	Gerard Meyers	Present
alternate	Adam Buck	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Absent
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	
alternate	Bill Tortoriello	
PCS Providers	Joe Sargent	Absent
alternate	vacant	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent

**Staff:**

Blake DeRouchey, E911 Program Manager Present

**Guests:**

Diane Sefrit, SCI	James Lundsted, DHS-OEC
Terry McClannahan, Dallas County SO	Joel Martin, Iowa Utilities Board
Tammy Rodriguez, ICN	Dina McKenna, Story County SO
Chris Maiers, ISICSB	Chris Jones, Zetron

Cody Brink, RACOM  
Hollie Davidson, DPS Interop Comm  
Gary Johansen, CenturyLink  
Brian Maydwell, Westcom  
Christin Mechler, LSA Staff  
Steve Reames, GeoConex/Zetron  
Stephen Rodriguez, ICN  
Diana Richardson, RACOM

Mike Hofmann, Des Moines PD  
John Drury, CenturyLink  
Shari Schmitz, Motorola  
Jeff Edwards, Des Moines PD  
Laurie Hickok, RapidSOS  
Andy Buffington, Hancock County 911  
Amanda Roush, Story County 911

**Guest present by teleconference:**

Cheryl Eklofe, Mahaska County 911  
Chris Hare, Buchanan County 911

Brenda Vande Voorde, Fayette County 911

**Introductions**

Chair Rotter welcomed everyone. Board members and those in attendance introduced themselves.

**Approve the Agenda**

Motion by Rob Dehnert to approve the posted agenda. Seconded by Mike Bryant. All ayes. Passed.

**Approve the Minutes**

Chair Rotter asked for a motion to approve the previous meeting minutes. Motion by George Griffith. Seconded by Jeff Anderson to approve the minutes of September 13th, 2018. All ayes. Passed.

**State of Iowa Administrator Reports (Blake DeRouchey)**

- 22 PSAPs have provided NOI for Shared Services (+2)
  - 3 CAD
  - 12 Recorder
  - 12 Mapping
  - 14 EMD
  - Jefferson, Poweshiek, Mahaska
  - Hancock County (Proof of Concept) Completed
- ICN/Comtech data gathering survey forthcoming regarding network merging
- Program Update and Budget Training: Oct. 25, 2018, webinar

**Program Manager Report**

- Annual State 911 Forms Due Jan 1, 2019
  - PSAP Update Form
  - Local 911 Service Board Form
  - PSAP Expenditure Collection Sheet
- National 911 Office release of: *Next Generation 911 Cost Estimate, A Report to Congress*  
[https://www.911.gov/pdf/Next\\_Generation\\_911\\_Cost\\_Estimate\\_Report\\_to\\_Congress\\_2018.pdf](https://www.911.gov/pdf/Next_Generation_911_Cost_Estimate_Report_to_Congress_2018.pdf)

- National cost of full implementation of NG911: \$13.5-16 billion
- Makes the case for increased staff and coordination/leadership at the National 911 office (Interstate connectivity, GIS data coordination)

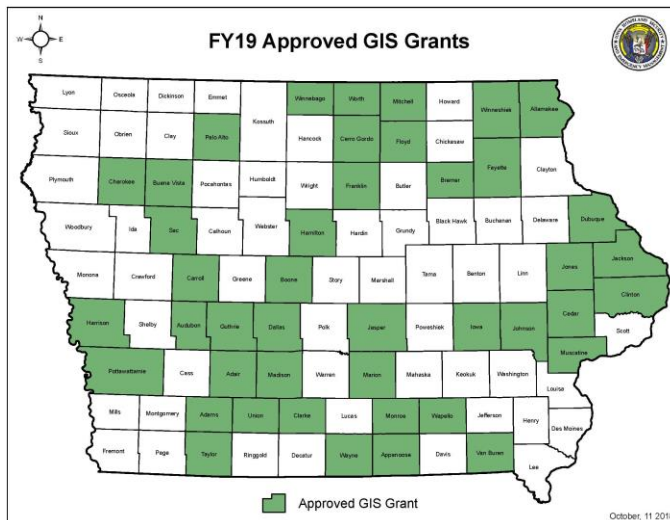
## 2019 GIS Grants

### Window 1: Upload July 1-Dec 31

- July: 6 Counties (\$48,000)
- August: 16 Counties (\$96,000)
- September: 21 Counties (\$144,000)
  - FY18: 19 Counties: \$310,229 approved through Sept.
  - FY19: 43 Counties: \$288,000 (x2)
- \$6,000 remains through Dec. 31, 2018 for counties who have not yet met benchmarks.

### Window 2: Upload Jan. 1-Jun. 30

- Additional \$6,000 for all counties meeting the benchmarks between January and June



## Current Travel/Public Ed/Training Fund

- \$100,000 Annually (online application form)
- Expended: \$5,102.96
- Obligated/Approved: \$68,000
- Encumbered: \$14,500 (APCO/NENA)
- Remaining post approval: \$12,397.04
- **Moratorium until January for additional requests**
- **1,394 People trained over four years**

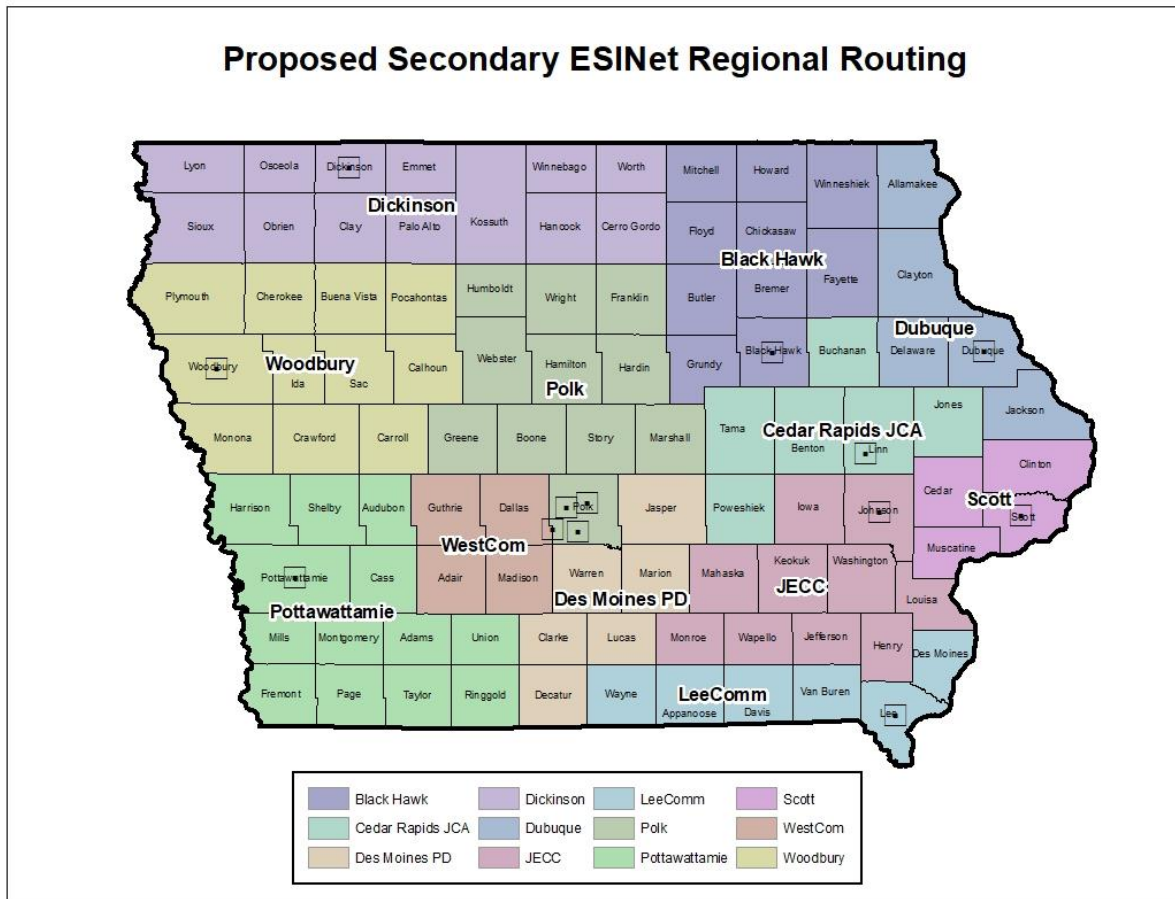
## Current Travel/Public Ed/Training Fund Policy

*Training courses will be limited to two offerings during a fiscal year and will be considered on a first come first serve basis. If more training is requested than funds available during a given month, the 911 Council, along with the program manager may prioritize the funding as they see fit.*

Training should be planned to accommodate more than 10 participants. Training not meeting the minimum number of registrants (10) should be communicated to the program manager and then rescheduled or the funds released. Agendas and sign in sheets are required in order to seek reimbursement.

### ISICS Consolettes

- Online Survey sent
  - Options to request Harris, Motorola or Other-purchased by DPS
  - Provided fully programmed and ready to use
  - Full installation into existing radio console at local expense



### Secondary ESINet Discussion

- Draft MOA sent to AG's office for review
  - Would cover HSEMD relationship with "Regional 911 Back-up Sites" (Secondary ESINet PSAPs)
  - Would rely on the Regional 911 back-up sites to enter into agreements with individual PSAPs
    - Template provided
- Still haven't received much feedback

## **911 Wireline Aggregation – Steven Rodriguez, ICN (monthly update)**

RFP: CAMA Trunks, 911 Call Delivery

- Released: Sept. 19, 2018
- Q & A: Posted Oct. 1, 2018
- Closes: Nov. 5, 2018

Questions

Stephen Rodriguez

ICN Program / Project Manager

[Stephen.Rodriguez@iowa.gov](mailto:Stephen.Rodriguez@iowa.gov)

## **RapidSOS Presentation – Laurie Hickok**

Laurie Hickok with RapidSOS did a presentation which can be seen in its entirety on YouTube at [https://www.youtube.com/channel/UCwAh7nFN6qMlvmDcTVbV-hw/videos?disable\\_polymer=1](https://www.youtube.com/channel/UCwAh7nFN6qMlvmDcTVbV-hw/videos?disable_polymer=1)

or via google document:

[https://drive.google.com/file/d/0B\\_yO2B77jq8PQ0xkZGRncWtnWVFWkpgR3prNXZkcmtuMkFZ/view?usp=sharing](https://drive.google.com/file/d/0B_yO2B77jq8PQ0xkZGRncWtnWVFWkpgR3prNXZkcmtuMkFZ/view?usp=sharing)

## **Technical Advisory**

No report.

## **SWIC Chris Maiers gave the following update**

The Regional ISICS Training is complete. They are compiling feedback from those sessions, and that will help them chart a path going forward on future training offerings.

Two standards are up for approval today at the ISICSB along with adoption of an encryption paper that started in their encryption subcommittee. The goal of this paper and adjoining letter is to compel the P25 steering committee to update the *P25 Statement of Requirements* to add their suggestions to the list of features and to start a project at the standards level within TIA/TR-8 to fortify standards related to encryption. In the end this will benefit users here and Iowa and nationally if they are adopted.

They are also looking at renaming the regional interoperability talk groups to make the nomenclature easier to follow. That is up for review today. If that change is made, it will be pushed out to stakeholders immediately.

They have several training opportunities coming up with ICS-300 and INTD offerings in November. The INTD class had to be moved to a later date. Both of those trainings are ready for people to sign up and are on the State training website.

He has been scouting for new meeting locations for the time period of the city hall renovations and hopes to have some potential locations lined up for discussion at the December meetings.

He gave the following update reference the PSAP Grant:

- a. That it is live and ready for people to sign up.
- b. Goal of providing a control station/console to PSAPs that don't already have access.
- c. Reasonable effort to try to accommodate manufacturer preference, but they still have to follow procurement and grant guidelines.
- d. They will arrive pre-programmed with the statewide and regional interoperability talk groups, an antenna and coax.

Lastly, they have a new administrative assistant, Hollie Davidson. Her first day was on Monday.

### **Jim Lundsted Update**

- Reminder that October is National Cyber Security Awareness Month
- Stop – Think – Connect and share your experiences so that we can improve how we thwart these attacks
- OEC will be releasing its FY' 2019 Technical Assistance catalog on Oct. 15, 2018
- Lundsted attended one day of the Cedar Rapids ICS 300 training and hopes to also attend the one in Mason City
- INTD course is a little short of its minimum and Maiers has reached out to other states
- The INTD is a valuable capability and he encouraged participation

### **34A Update**

Tracey Bearden reported that they met and came up with five priorities and is looking for guidance from the 911 council. Bearden discussed the priorities and Chair Rotter asked that the document be sent out for review. The document containing the Chapter 34A Committee Priorities is listed below.

#### **Chapter 34A Committee Priorities**

##### **Priority 1: Define (or better define) PSAP and 911 Service Board**

- Definition of PSAP □ Look at definitions from other states: “911 public safety communications center’ operated on a 24-hour basis and as designated by the” 911 service board and confirmed by the State program manager.
- Who determines a PSAP exists?
- Should the individual PSAP (an individual employed by the PSAP) have a seat on the 911 service board?
- Implement an Iowa Code Section requiring the 911 service boards to establish agreements with PSAPs regarding their existence and proper procedures to follow before they terminate their existence.

## **Priority 2: Funding**

- Allowable surcharge expenses
  - o Do we make it more specific or keep it broad? Consequences of both.
  - o Do we add available funding for certain expenditures?
  - o Reexamining current funding equation for distribution of surcharge
    - Why do some PSAPs have a lot of money and others are just barely surviving? Is the equation flawed?
  - o Adding specific time frame for announcing intent for funding distribution priorities and amount to be distributed at the end of the fiscal year (e.g. have the program manager announce by May 30)

## **Priority 3: Political Subdivision**

- Hospitals/Fire Departments
  - o Request to clarify hospitals formed under Iowa Code 347 should be considered their own public political subdivision as well as clarification on benefitted fire districts that are 501C
- Public/private vs. for-profit/not for profit
- Potential for more voting members from political subdivisions outside the county

## **Priority 4: Miscellaneous Technology**

- How do you get your subscriber name to populate on cellular phones?
- Who owns the ALI data?
- Funding of cyber security for PSAP

## **Priority 5: 911 Council**

- Should the 911 council be a “policy/rule” making board instead of an advisory council?
- Council membership needs to be reexamined...For example; potential additional members could include but are not limited to the Iowa Utilities Board, a wireless carrier rep, NG core service provider as non-voting, etc.

## **Legislative Issues**

No report.

## **Unfinished Business**

No report.

## **New Business**

Gerard Meyers reported that he will no longer be serving as the Iowa Department of Public Safety representative. Beginning at the November meeting Robby Johannesen will be serving.

Mike Bryant asked about a wooden plaque for Bob Seivert for his service on the 911 Council. When Dave Kaus retired a plaque was funded by the Council. Chair Rotter suggested a wooden one with a logo from Amana Furniture and the turnaround time should be 3-4 days. He would

need his service years and then could get it done in the next few days. Tracey Bearden made a motion to provide funding for the plaque by the Council. Mike Bryant seconded the motion. All ayes. Motion passed.

**Travel Requests**

None.

**Business from the Floor**

None.

Jeff Anderson made a motion to adjourn, Tracey Bearden seconded the motion. Motion carried.

Meeting adjourned at 9:45 a.m.

Cara Sorrells sitting in for Sally Hall, Secretary