Call to Order
The meeting was called to order by Chair Rob Rotter at 9:00 A.M. and a quorum was determined from the roll call.

Roll Call
Representative                  Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary Cara Sorrells Present
alternate Angie Dobyns
Iowa Chapter of the National Emergency Number Association (NENA) Tracey Bearden Present
alternate Kirk Hundertmark Present
Iowa Geographic Information Council Lawrence Hartpence Present
alternate vacant
Iowa State Sheriffs & Deputies Association (ISSDA) Robert Rotter Present
alternate Dean Kruger
Iowa Peace Officers Association (IPO) George Griffith Present
alternate vacant
Iowa Professional Firefighters (IAPFF) Mike S. Bryant Absent
alternate Doug Neys
Iowa Firefighters Association (IFA) Mark Murphy Present
alternate Tom Berger
Iowa Emergency Managers Association (IEMA) Jeff Anderson Present
alternate Mindy Benson
Iowa Department of Public Safety (IDPS) Robert Johannesen Present
alternate vacant
Iowa Emergency Medical Services Association (IEMSA) Rob Dehnert Present
alternate Paul Andorf
Iowa Telephone Association <15,000 Jack DeAngelo Present
alternate Pat Snyder
Iowa Telephone Association >15,000 Taylor Tippell Absent
alternate Wayne Johnson
Cellular Providers Steve Zimmer Absent
alternate Bill Tortoriello
PCS Providers Joe Sargent Absent
alternate vacant
Auditor of the State, Ex-Officio member John McCormally Absent

Staff:
Blake DeRouchey, 911 Program Manager Present

Guests also present by teleconference:
Hollie Davidson, ISICSB Mike Lauer, ICN
Introductions

Chair Rob Rotter welcomed everyone. Board members in attendance introduced themselves.

Approve the Agenda

Chair Rob Rotter asked for a motion to approve the agenda as presented. Motion by Tracey Bearden to approve the agenda. Seconded by George Griffith. All ayes. Passed.

Approve the Minutes

Chair Rob Rotter asked for a motion to approve the previous meeting minutes. Motion by Rob Dehnert. Seconded by Jeff Anderson to approve the minutes of March 12th, 2020. All ayes. Passed.

State of Iowa Administrator Reports (Blake DeRouchey)

Program Manager Report

- Upcoming Wireline Migration
  - Delayed due to third party infrastructure
    - Approximately one month—hope to reschedule soon
- Program Financials
- 100% form submission! Chickasaw County has also submitted the past due form
- Estimated End of Year pass through amount: $2,838,540 or $25,119 per PSAP

2020 GIS Information
Period 2: January-June
   All counties remain eligible for $6,000 from Jan-Jun submissions

Benchmarks:
   Upload within the period (Jul-Dec)
   98% GIS
   95% ALI to Road Center Line

Benchmarks 2021 (proposed)
   Upload within the period (Jul-Dec)
   98% GIS
   98% ALI to Road Center Line

   • March:
     • 9 Counties
     • $54,000
   • April
     • 19 Counties
     • $114,000
   • Total Period 2:
     • 79 Counties
     • $510,000
   • Total FY20: 1,062,000
   • Total FY19: 1,068,000

Current Travel/Public Ed/Training Fund

   • **$100,000 Annually (FY2020)**
   • Expended: $59,361.30
   • Remaining: $40,638.70
   • Application closed for FY2020
   • Cancelled/postponed/returned: $36,954.50
   • Delaware Co: A Victim's Plea
   • BV Co: Active Shooter
   • APCO: Peer Support
   • Cerro Gordo: 911’s Least Wanted
   • APCO/NENA Spring Conferences
   • Offered virtually: $5,000
   • ILEA: The Healthy Dispatcher; Positive Interaction with Difficult People -- June 23

State of Iowa Project Update(s)

   Zetron/Shared Services – Cody Brink, Zetron

   • Jones Co live March 25.
   • Van Buren Co Live April 8.
• Cass Co Live May 8.
• DESCOM (Des Moines Co) circuits turned up May 6. Max CT goes live May 20. CAD, Mobile CAD and EMD deployments underway.
• Jones Co EMD deployment underway.
• Oelwein PD goes live Jun 10.
• Buchanan Co, Linn Co, Ringgold Co and Winneshiek Co quotes in progress.
• Warren Co site survey being scheduled.
• Humboldt Co, Iowa Co, Shelby Co and Marion Co deployments are on hold pending Comtech Wireline and State-wide ALI project dates.

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<td>MAX CT, CAD, Mobile CAD, MIS</td>
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**Services Key**

Max CT: MAX Call Taker. Includes Logger and Map Viewer
CAD: Computer Aided Dispatch
MIS: Management Information System
EMD: Emergency Medical Dispatch
PP: PowerPhone
PD: Priority Dispatch

Wireline – Mike Lauer, ICN
There has been a delay in the project or about a five week turn back to the wireline migration. They will begin again mid-June and need to agree upon some sites. They have been having weekly calls; there are a lot of moving parts and no major issues. Lauer thanked everyone for weathering through this and thanked the PSAPs who have allowed access. They are now looking towards late Fall time frame to finish the project. Bill Burnett with Comtech echoed Lauer’s sentiments and thanked everyone as well. They asked PSAPs for information and they received what they need.

Blake DeRouchey thanked everyone for their patience and advised he has been pulled into Ops due to the COVID-19 crisis. He appreciated everyone filling out the surveys they sent out and for the ongoing support.

**Training Funds Request**

None.

**Technical Advisory**

None.

**SWIC Chris Maiers gave the following update**

- Working on our TA requests that were approved by CISA/ECD post COVID.
  - We have had to delay nearly all of them and are working on avenues to make them up.
- PSAP Grant – More test calls scheduled for next week.
  - Still offering one-on-one PSAP training, and we have been able to do this virtually. Let me know if you want some training.
- ISICS applications approved over the last couple of months:
  - Avera Health-Avera Care flight – Level 1
  - Baxter Fire Department – Level 2
  - Calhoun County EMA – Level 2
  - Delaware County Comms – Level 1
  - Des Moines Public Schools – Level 2
  - Iowa National Guard – Level 2
  - Safeguard Iowa Partnership – Level 2
  - West Branch Police Department/Fire Department – Level 2
  - Anamosa Fire Department – Level 1
  - Clarke County Emergency Management – Level 1
  - Iowa Department of Corrections-Mount Pleasant – Level 2
  - Mitchell County EMA – Level 2
  - Waukon Police Department – Level 2 • ISICS application up for approval today:
  - Pottawattamie County – Level 2
  - Winneshiek County – Level 1
- LTE Deployable Policy is up for possible approval today following no public comments.
- Status Board is live. We expedited it with COVID response and the need for local coordination on things like drive through testing sites. Any comms plan can utilize StatusBoard to let users know what is available vs in use.
o 57 agencies/PSAPs with 347 accounts.  
Sign up for access if you haven’t already... It’s free  
o 6th TAC in each region is for COVID response at the local level. Additional talkgroups are available if needed  
o StatusBoard training will be offered virtually within the next month or so assuming the Standard is done.

Jim Lundsted Update

Lundsted briefed about availability and flexibility to deliver CISA Technical Assistance, and that courses they can deliver virtually are very feasible – they are ready to work with states on them now. Also mentioned threats to various sectors, particularly cybersecurity and the Coronavirus disinformation campaigns CISA has a document, called CISA Insights, on the topic. (See below) More CISA Insights information at:

<https://www.cisa.gov/insights>

He also talked briefly about 5G wireless network conspiracy theories (attempts to incite concern about next generation 5G networks, and potential threats to communications infrastructure). There is a lot of news about the topic in open source, but he specifically mentioned a commercial tower that was intentionally dropped by individuals at a site in Nevada last week.

<https://kpvm.tv/todays-top/506776>

As it can be difficult for someone who is not particularly tech-savvy to know the difference between a commercial (cellular) tower and a public safety tower, increased vigilance on our part is called for now to protect our critical communications infrastructure.
34A Update

None. Any movement has been postponed until they can get some participation. Tracey Bearden reported that they do not want to exclude anyone.
Baseline Knowledge for 911 Communications

None. Jamey Robinson asked that the issue be tabled until there is a formal discussion. Chair Rotter agreed it is difficult to get things done in a virtual setting.

Legislative Issues

Blake advised that they are scheduled to come back into session on June 3. It will look a lot different with health screenings to get inside the Capitol and hand sanitizing stations throughout. What will they consider? It will probably be budgetary issues versus other things like 911 and the Telecommunicator language issue.

Unfinished Business

On the agenda was further discussion and possible action on policy changes pertaining to training funds requests. Chair Rotter advised that he would like to propose something in the essence of simplicity. He proposed adding a local 10% match to training fund requests to be recovered locally. It can be by the way of the applicant, via participants, or sponsors. How they recover it would not be the business of the Council. This match would be with the exception of ILEA, APCO and NENA requests. Rotter explained he has no negative feelings towards the idea of a per student cap, but this could unintentionally cause some artificial pricing and create a lower or higher price. Then that might be something we would have to chase constantly and monitor/adjust. Rotter asked if the Council would consider such a motion. Lawrence Hartpence made a motion to implement the 10% local match to future training fund requests. Seconded by George Griffith. Chair Rotter called for a roll call. Bearden - aye, Hartpence – aye, Rotter – aye, Griffith – aye, Murphy – aye, Anderson – aye, Johannesen – aye, Dehnert – aye, DeAngelo – aye, Sorrells – aye. Motion carries unanimously. Blake advised he would update the policy based on the motion that passed.

New Business

None.

Travel Requests

None.

Business from the Floor / 911 Issues at the PSAPs

Lawrence Hartpence pointed out a question in the chat log asking if the 10% match is meant to be from the host agency or the employee’s agency that is sending them to the training. Rotter confirmed that it is for the host agency and 90% of the cost of training would be covered.
Next meeting date will be June 11th, 2020 at 9:00 AM tentatively if in person at the Des Moines Parks and Recreation Board Room 1551 East Martin Luther King, Jr. Parkway Des Moines.

Chair Rotter thanked everyone who took the time to join the meeting. He recognized that there is a lot of things going on in the world and that there are a lot of challenges. He took the time to commend 911 and Public Safety in Iowa. Things are going well, and the locals are doing a great job. He was proud of the efforts to keep people safe. It is not going unnoticed. With that Chair Rotter adjourned the meeting.

Meeting adjourned at 9:40 A.M.

Cara Sorrells, Secretary