



**Iowa E911 Communications Council Meeting**  
**Thursday, Sept. 14, 2017**  
**West Des Moines City Council Chambers**  
**West Des Moines, Iowa**

**Call to Order**

The council was without a chairperson or a vice chair, so Sally Hall, secretary, called the meeting to order at 9:13 a.m. A quorum was determined from the roll call. Hall noted the first order of business was to elect a chair pro tem to preside over the meeting and that there was a volunteer: Rob Dehnert. Motion by Rob Rotter to appoint Rob Dehnert as chair pro tem, seconded by Lawrence Hartpence. All ayes. Motion passed.

Rob Dehnert officially called the meeting to order and announced that Jeff Anderson would assume the temporary alternate status representing IEMA. Dave Wilson, IEMA president, did an emergency appointment of Anderson for this meeting only.

**Roll Call**

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) <b>Secretary</b>	Sally Hall	Present
alternate	Cara Sorrells	
Iowa Chapter of the National Emergency Number Association (NENA)	Charles McClintock	Present
alternate	Kirk Hundertmark	Excused
Iowa Geographic Information Council	Lawrence Hartpence	Present
Alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Absent
alternate	Sandy Morris	Present
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Excused
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	Excused
Iowa Emergency Managers Association (IEMA)	Bob Seivert	Excused
alternate	Jo Duckworth	
Iowa Department of Public Safety (IDPS)	Vacant	
alternate	Adam Buck	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Present
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	
PCS Providers	Joe Sargent	Excused
alternate	vacant	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent
<b>Staff:</b>		
Blake DeRouchey, E911 Program Manager		Present

**Guests:**

Diane Sefrit, SCI  
Doug McCasland, Warren County 911  
James Lundsted, DHS-OEC  
Terry Brennan, RACOM  
Chris Maiers, ISICSB SWIC  
Caitlin Jarzen, Iowa Communications Alliance  
Andy Buffington, Winnebago/Hancock EMA/Comm.  
Amanda Roush, Story Co. 911

Josh Humphrey, Iowa County EMA  
Jeff Anderson, Marion Co. EMA  
Brian Magdwell, Westcom  
Tammy Rodriguez, ICN  
Catherine Engel, Senate Dem.Staff  
Alice Fulk Wisner, Leg. Svc. Agency  
Rodney Tucker, IUB  
Diana Richardson, RACOM

**Guest present by teleconference:**

Greg Brooks, Synergem Technologies  
Sandy Morris, Alt. IPO  
AJ Seely, Chickasaw Co.911

Mark Murphy, Dubuque County 911 IFA  
Fred Himberg, TriTech Software Systems  
Mark Hunefeld, Palo Alto Co. EMA

**Introductions**

Chair pro tem Dehnert welcomed everyone. Board members and those in attendance introduced themselves.

**Approve the Minutes**

Motion by Lawrence Hartpence, seconded by Rob Rotter to approve the minutes of the Aug. 10, 2017, meeting. All ayes. Motion passed.

**Approve the Agenda**

Hall reports that there was a request under items for discussion to add funding for two speakers for the Fall NENA conference to the agenda. This is under item 9A and the request is for \$1,000 from the training funds. A motion by Lawrence Hartpence and a second by Rob Rotter was made to add the NENA conference funding and approve the amended agenda. All ayes. Passed.

**State of Iowa Administrator Reports (Blake DeRouchey)**

DeRouchey presented an overhead map of Text-to-911 counties in Iowa. We have more colored in but there are still some counties who do not have Text-to-911. The contracts with the CPE vendors expire Oct. 15-16, 2017. We will then talk alternative plans for those counties without Text-to-911. DeRouchey said that it is forms update time and he will soon be sending out those forms and a reminder that these are due Jan. 1, 2018. There are some changes to the expenditure collection sheets but there are still three months to get them completed. We also tried to align the deadlines administratively. He also advised that service plans and by laws need to be updated with the removal of the E and enhanced from 911. The local EMA representative in each county needs to be added as a voting member on the service board. These plans, etc. also need to be cleaned up and submitted to the state by Jan 1, 2018. Oct. 2, 2017, is the 911 program update in conjunction with the Iowa APCO/NENA conference. It is in the afternoon and the registration link has been sent out a couple different times.

**Wireless Carryover Funds PSAP GIS Grant Application Approvals**

On Sept. 8, 2017, Blake emailed out the information on nine GIS grants he had received. They included Polk County's three dispatch centers for \$45,000, Chickasaw County for \$15,000, Humboldt County for \$15,000, Shelby County for \$15,000, Clayton County for \$15,000, Keokuk County for \$15,000, Winnebago County for \$15,000, Floyd County (Charles City PD) for \$15,000 and Marion County for two dispatch centers for \$30,000.

Chair Dehnert advised that these could be approved with a motion to accept as a bundle unless a voting member needed to abstain or recuse. Polk and Marion County voting members opted out. Motion by Charlie McClintock to accept the grants for Keokuk, Humboldt, Floyd, Clayton, Chickasaw, Winnebago and Shelby counties. Seconded by Rob Rotter. All ayes, passed.

Hall made a motion to approve the Marion County grant, seconded by Rotter. All ayes with the exception of Jeff Anderson who abstained from voting. All ayes, passed.

Rob Rotter made a motion to approve the Polk County grant, seconded by Charlie McClintock. All ayes with the exception of Lawrence Hartpence who abstained from voting. All ayes, passed.

### **Reports of Officers, Boards and Standing Committees**

#### Technical Advisory – open comments of interest from our technical/telecommunication partners

None

#### Interoperability Governance Board – Iowa Statewide Interoperable Communications System Board (ISICSB) – Chris Maiers

Mr. Maiers advised the SCIP is nearly completed. We have some committees that need to finish their action plans yet. Draft reports have been distributed to the board for review. We should still be on track for an October or November approval. He is visiting various counties as possible to discuss their interoperability needs. So far he has met or has scheduled meetings with 11 of 99 counties. They discuss everything from LMR needs, to broadband, to helping get a sense of how emergency communications and operations need to work in that county. Every county has unique needs. As SWIC he wants to accommodate as many of them as he can. He also discussed the update for encryption on the ISICSB platform. The encryption subcommittee has met and they have decided that there is an operational need for encrypted interoperable talk groups. This is a big change so now we have to work on the technical aspects like equipment specifications that go across vendor platforms. It needs to be as universal as it can possibly be. Key management and policies and procedures are also important. These are going to be relatively heavy lifts and he doesn't expect this to happen overnight. He would say in anywhere from 12-30 months they should have a working solution in place. They also participated in the COMMEX event at Camp Dodge and deployed an STR trailer. It went pretty well. They will be working on the next COMMEX event and how to incorporate training and certification opportunities for COML and COMT personnel.

#### U.S. Dept. of Homeland Security-Office of Emergency Communications – Jim Lundsted

Mr. Lundsted reminded everyone to always be on the lookout for security issues and per a directive the federal government will no longer use a virus and protection service from Kaspersky Lab. Be aware of vulnerabilities that are identified and the reasons we will no longer use it. He also attended the COMMEX event. It was an outstanding exercise with many lessons learned. He reminded people to not click on any links if you didn't request the information or don't know the sender. He recounted a recent event of ransomware attack and a cyber-security issue with a local PSAP.

#### Legislative Issues

None

#### Election of Vice Chair through the end of 2017

Rotter nominated Rob Dehnert to be named vice chair of the council through the end of 2017. Motion by Rob Rotter, seconded by Lawrence Hartpence. All ayes, passed.

### **Items for Discussion**

Dehnert said there was a request for \$1,000 in training funds for two presentations at the Fall 2017 Iowa NENA conference, presentation on Hurricane Harvey and Text-to-911. Charlie McClintock elaborated on the presentations on Oct. 3, 2017. Motion by Sally Hall to honor this request and seconded by Rob Rotter. All ayes, passed.

### **Unfinished Business**

None

### **Travel Requests**

None

**Business from the Floor / 911 Issues at the PSAPs**

None

**Announcements**

The next meeting will be on Thursday, Oct. 12, 2017, at 9 a.m. in the West Des Moines City Hall.

Charlie McClintock made a motion to adjourn, which was seconded by Rob Rotter.

There being no further business Chair pro tem Dehnert adjourned the meeting at 9:38 a.m.

Respectfully submitted,

Cara Sorrells for Sally Hall, Secretary